

# Application for Professional Position

Member LANCASTER AREA  
COUNCIL OF MENNONITE SCHOOLS

## PERSONAL PROFILE

\_\_\_\_\_  
LAST NAME FIRST MIDDLE

Present Address \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

\_\_\_\_\_  
CITY STATE ZIP CODE

Permanent Address \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

\_\_\_\_\_  
CITY STATE ZIP CODE

Marital Status: Are you separated from your spouse, divorced, remarried, or married to a divorced person? Yes  No  If "yes," please explain. \_\_\_\_\_

Denomination \_\_\_\_\_ Congregation \_\_\_\_\_

What grades do you prefer (circle one or more)? Pre-K K 1 2 3 4 5 Middle School High School

List in order the three subjects you feel best qualified to teach. \_\_\_\_\_

What extracurricular activities do you feel capable of directing? \_\_\_\_\_

What are your career goals? \_\_\_\_\_

Why are you applying for a position with this school? \_\_\_\_\_

## EDUCATIONAL AND EMPLOYMENT BACKGROUND

### High School

School	Location

### Undergraduate Colleges and Universities

Name of Institution	Location	Degree

Major \_\_\_\_\_ No. of Sem. Hrs. \_\_\_\_ Minor \_\_\_\_\_ No. of Sem. Hrs. \_\_\_\_  
Number of semester hours in professional education courses \_\_\_\_\_

### Supervised Student Teaching

Name of School	Location	Grade/Subject

### Graduate Colleges & Universities

Name of Institution	Location	Degree

### Regular Teaching Experience

List all experience chronologically. Indicate part-time teaching by an asterisk. Do not include substitute teaching unless it was a full-time position.

Inclusive Dates	Name of School	Location	Public/Private	Grade/Subject
Mo/Yr to Mo/Yr				

### Other Employment

List chronologically all non-teaching work experience.

Inclusive Dates	Kind of Work	Employer and Address
Mo/Yr to Mo/Yr		

(If necessary, enclose sheet with additional listings of any above items.)

## REFERENCES

List the names of your pastor and three (3) persons who know directly of your work professionally or of your qualifications for teaching.

Name	Position	Phone Number

Teaching Certificate Held: State or Agency \_\_\_\_\_ Type \_\_\_\_\_ Expiration Date \_\_\_\_\_

Please ask your college to have your confidential placement credentials sent to this school.

When and why did you leave your last position? \_\_\_\_\_

Have you ever been dismissed or asked to resign from a teaching position? Yes  No   
(If "yes," give details on a separate sheet.)

Have you ever been convicted of, or are you currently charged with or under investigation for, any offense involving dishonesty, breach of trust, moral turpitude, or any other type of misdemeanor or felony?  
Yes  No  (If "yes," give details on a separate sheet.)

When can you begin a position, if appointed? \_\_\_\_\_

Are you under contract at the time of making this application? \_\_\_\_\_  
for the ensuing year? \_\_\_\_\_

What is the latest date by which you may resign without violating your contract? \_\_\_\_\_

May your present employer be contacted  Yes  No If "no," explain \_\_\_\_\_

Present Salary \_\_\_\_\_ Minimum Acceptable Salary \_\_\_\_\_

## CERTIFICATION

*I give the school and its designated representatives permission to contact the schools, employers, and references named in this application and to investigate the information I have provided and to seek and obtain any other information the school considers relevant. I release the school and its representatives and the persons and organizations who provide this information from any liability for doing so.*

*I further waive the right ever to personally view any references given to the school.*

*In addition, I declare all my statements and answers which are part of this application to be complete and correct to the best of my knowledge.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

## STATEMENTS OF CHRISTIAN FAITH AND COMMITMENTS

*(Please attach responses to questions 1, 2, and 3 on separate sheets of paper.)*

1. Write a spiritual autobiography. Include your personal relationship to Christ, your present relationship to the church, and your philosophy of Christian life and commitment.
2. Describe how Christian faith shapes your teaching and relationships.
3. Are you willing to be guided by the sponsoring board of trustees, the cooperating church conferences, supporting congregations, and the administration of the school.
4. I have read and am in agreement with the Confession of Faith in a Mennonite Perspective and the school's mission statement and philosophy of education. If any exceptions, please explain.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

NOTE: This form may be used in applying for a professional position in any member school of the Lancaster Area Council of Mennonite Schools. LACMS supplies the forms to the schools, but it is "not" involved in any way in individual school employment decisions based on the information in this application.