

**Lancaster Mennonite School**  
**APPLICATION FOR STAFF EMPLOYMENT**

Date submitted \_\_\_\_\_

**Personal Profile**

---

Last name	First	Middle
Address _____		Telephone (____) _____ - _____
City	State	Zip code
E-mail _____		
Denomination _____		Congregation _____
Position applying for _____		

**Educational Background**

<u>Name of institution</u>	<u>Location</u>	<u>Subject</u>	<u>Years Attended</u>	<u>Degree/Year</u>
High school _____	_____	_____	_____	_____
College _____	_____	_____	_____	_____
Other _____	_____	_____	_____	_____

**Employment Background**

<u>Employer</u>	<u>Telephone</u>	<u>Type of work</u>	<u>Date</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What hours and days of the week would you be available? \_\_\_\_\_

Minimum wage rate that would be acceptable to you? \_\_\_\_\_

---

*This section is to be completed only by persons applying for a coaching position.*

List playing experience: Sport \_\_\_\_\_ Level \_\_\_\_\_  
Sport \_\_\_\_\_ Level \_\_\_\_\_  
Sport \_\_\_\_\_ Level \_\_\_\_\_

List coaching experience: Sport \_\_\_\_\_ Level \_\_\_\_\_  
Sport \_\_\_\_\_ Level \_\_\_\_\_  
Sport \_\_\_\_\_ Level \_\_\_\_\_

---

**Character Reference**

Name of employer	( )	Telephone	Address
			Zip Code

Name of pastor	( )	Telephone	Address
			Zip Code

Name of friend (no relative)	( )	Telephone	Address
			Zip Code

**Statements of Christian Faith and Commitments**

1. Write a brief statement including your personal relationship to Christ, your present relationship to the church and how these relationships influence your everyday life and commitment.
  
2. Are you willing to be guided by the administration of the school?  
Are you open to consider changes in life and conduct that may be requested?
  
3. Comments or questions?

\*\*\*\*\*

**ACT 34 COMPLIANCE (Background check of prospective employees)**

Each Pennsylvania resident must submit with his/her employment application a copy of a Criminal History Record Information from the Pennsylvania State Police or a statement from the Pennsylvania State Police that the State Police Central Repository contains no such information relating to that person. Each out-of-state applicant must submit with his/her application for employment a copy of a Federal Criminal Record History from the Federal Bureau of Investigation. The Criminal Record History Report must be no more than one (1) year old. The applicant Must submit the ORIGINAL report prior to employment.

**ACT 151 (PA Child Abuse History Clearance)**

Each candidate must submit with his/her employment application a copy of an official clearance statement obtained from the Pennsylvania Department of Public Welfare or a statement from the Department of Public Welfare that no record exists. The clearance statement must be no more than one (1) year old. The applicant MUST submit the ORIGINAL report prior to employment.

\*\*\*\*\*

*Lancaster Mennonite School does not discriminate on the basis of sex, race, handicap, national or ethnic origin.*