



Centered in Christ • Transforming Lives • Changing our World

**LANCASTER MENNONITE SCHOOL**

**Locust Grove Campus**

## **2016-2017 CARPOOL GUIDELINES**

**MORNING** - Please **ENTER** only at the lower parking (west) lot entrance closest to the playground. The upper (east) entrance by the office is **EXIT ONLY** until 8:15. Drive around the back of the school to drop off at the front office doors. Thank you for pulling up as far as you can along the covered porch area before dropping your child off. This will help keep the line moving.

To **EXIT**, please follow the traffic arrows, down and around to the upper (east) entrance.

If you want to park and accompany your child/ren to the building, please park at the lower (west) lot to use the playground entrance. There are buses loading and unloading along the sidewalk so to ensure safety, please do not send your child in from the car alone – they **must** be accompanied by you to the entrance.

**AFTERNOON** - Please **ENTER** only at the lower (west) parking lot entrance. The upper (east) entrance is **EXIT ONLY** until 3:15.

**PreK – 1st grade students and their older siblings** will be picked up along the covered front porch by the office entrance.

**2nd-7<sup>th</sup> grade students will be picked up at the back gym doors.**

\*There are two lines, one for the gym door pick up and one for the front door pick up.

\*If children are being picked up by anyone other than a parent / guardian, please let the office know.

\*Please load/ unload children from passenger side only.