

Lancaster Mennonite School – New Danville Campus
2018-19 Before/After-School Care Information

BEFORE-SCHOOL CARE – 7:30-8:00 a.m.

- Complete the attached form and return it to the school office. A new registration form is required each year.
- **Cost—\$3.33 for any time period during the 1/2 hour.** Invoices are mailed monthly from Student Billing.
- To drop off, please pull up and stop at the west entrance. Personnel will be at the door to sign in the student.
- The phone number for the before-school care supervisor is 717-201-2888.
- **Please note:** there is no before-school care when we have a weather delay.

AFTER-SCHOOL CARE – 3:00-5:30 p.m.

- Complete the attached form and return it to the school office. A new registration form is required each year.
- **Cost:**
 - \$6.65 per hour, per child; \$3.33 per half hour
 - **Please note:** \$.50 per minute, per child, additional late fee if not picked up by 5:30
 - Invoices are mailed monthly from Student Billing.
- **Please note:** There is no after-school care when dismissed early for inclement weather. After-school care when we have scheduled early dismissals will be determined by the availability of the after school care supervisor.

Additional Details:

- If your child does not attend after-school care on a regular basis, please inform the office by 12:00 noon on the day you wish them to attend so the homeroom teacher can be informed. This can be done by note, phone call or email to the office at ndoffice@lancastermennonite.org
- Report to the after-school care supervisor to pick up your child. If students are outside, parents can pull up to the playground. Otherwise, enter at the west entrance and ring the doorbell for your child to be dismissed.
- If persons other than those listed on the registration form are picking up the child, the after-school care supervisor must be informed by a note or phone call.
- The phone number for the after-school care supervisor is 717-201-2888.
- Activities — snack, supervised outdoor play, quiet time for reading/homework, relaxed game time. Other activities may include computer, videos, arts and crafts, etc.

Lancaster Mennonite School-New Danville Campus
Before and After School Care Registration 2018-19

A new form is to be completed each school year

Student Name _____ Grade _____

Before-school care will be used

____ On a daily basis

____ Occasionally

After-school care will be used:

____ On a daily basis

____ On a regular basis other than daily (be specific with days if possible, i.e., every Thursday)

____ Occasionally

Name(s) of person(s) permitted to pick up from after-school care:

Please note: If there is a time when a person other than the above is to pick up children, the school must be advised.

List any dietary restrictions: _____

List any medical conditions or concerns: _____

Other concerns: _____

Home & cell phone number: _____

Work phone _____

Emergency name and number in case parents can't be reached _____

Parent/Guardian Signature

Date