Continuous Enrollment Agreement

Student Name _____ grade: _____
FIRST MIDDLE LAST

Campus for next year: ☐ Lancaster ☐ Locust Grove ☐ New Danville

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Continuous Enrollment

In order to provide our families with a system of enrollment that is seamless and paperless, we utilize a continuous enrollment system where students are continually enrolled from their initial enrollment into LM until the graduation of the student(s) from Lancaster Mennonite, or the termination of this agreement as provided herein. Accordingly, the term of this agreement shall be in effect from the date of enrollment and shall renew automatically for each successive academic year until graduation from LM unless this agreement is terminated by LM or written notice of termination from the parent/guardian is received in the LM Admissions Office on or before February 1 of each year.

Simply stated, if a student(s) will not be returning the following school year, it is the parent's responsibility to notify LM in writing by **February 1** of the current school year. If such timely notice is not received, the student will be considered enrolled for the following school year. In February, the parent/guardian will be charged the non-refundable Annual Enrollment Fee to their FACTS account. If fee is not paid by March 1, the fee will increase by $100. Beginning June 10th or 25th as set forth in tuition plan, the parent/guardian will become responsible for tuition payments. LM reserves the right to amend this agreement as needed with reasonable notice.

Annual Enrollment Fee

A non-refundable annual enrollment fee is required for students to be enrolled for the next school year. For each subsequent year the student(s) is enrolled at LM, this fee will be automatically charged to the family's FACTS account each year. Once paid, the enrollment fee is non-refundable, except when contingent on financial aid.

Tuition

Tuition for the following academic year will be published each year in January. Tuition shall be paid according to the plan chosen by parent/guardian on their tuition payment form. Current parents will continue with the same payment plan unless the parent notifies the business office of a requested change. New families will be contacted by

the business office with tuition payment information. Payments for the following school year run on a 12 month cycle beginning in June. Families can choose a monthly payment option on the 10th or 25th of the month.

Enrollment and Financial Terms and Conditions

- I/We agree that the term of my student(s) continuous enrollment begins with this signed Continuous Enrollment Agreement, and thereafter continues automatically through completion of grade 12, or if necessary, until the official LM withdrawal procedures are completed.
- I/We understand that the annual enrollment fee will be billed to our FACTS account in February, and in each subsequent year.
- I/We understand that the enrollment fee is non-refundable, except when contingent on financial aid.
- I/We understand that delinquent accounts may result in my student(s) being un-enrolled at Lancaster Mennonite School.
- I/We recognize the right of Lancaster Mennonite to dismiss any student or dissolve the relationship with any parent who does not cooperate with, or remain supportive of, the school and its disciplinary procedures, including all financial obligations.
- I/We understand that report cards, transcripts, and diplomas will be released only when a family's tuition account is paid in full.
- I/We have reviewed the current Fees and Financial Policies and agree to fulfill all financial obligations in a timely manner.

_____ _____ _____

Signature of Parent/Guardian | Printed Name | Date

_____ _____ _____

Signature of Parent/Guardian | Printed Name | Date

Address: _____

STREET CITY STATE ZIP CODE

Home phone _____ Cell Phone _____

Email _____ Church Affiliation _____