

To: District Superintendents
CC: Communications Directors
From: Shannan Guthrie, Program Director for EDO/Corporate Communications and Flip Steinour, Assistant to the Executive Director/Chief Operations Officer
Re: Student COVID Vaccination Clinics
Date: Thursday, May 13, 2021

Please see the following email from Walmart for communicating the Student COVID Vaccination Clinics to your families. The email provides three ways for families to secure an appointment and explains the documentation/consent forms that will be needed. You are also welcome to use the following image and link it to the registration site, or create your own image.



Hello Lancaster and Lebanon County Families,

Your schools have partnered with Walmart Pharmacy to offer COVID Vaccinations to students that are age 12 and older. Pfizer Vaccine clinics will be held on **May 20th from 3:00PM to 8:30PM** and **May 22nd from 8:00AM to 4:00PM** at **Lancaster-Lebanon IU13 at 1020 New Holland Ave, Lancaster, PA 17601**. The clinics are open to any students or faculty that are age 12 and older that would like to be vaccinated against COVID-19.

The first doses of the Pfizer vaccine will be provided on May 20th or May 22nd to anyone that makes an appointment, and the vaccines are available at **no out of pocket cost**. Second dose clinics will be held at the same time and location on June 10th and June 12th to complete the vaccine series. You must make an appointment for May 20th or May 22nd to secure your vaccination ahead of time using the online scheduling portal directions below.

There are 3 ways to schedule an appointment:

1) Scan the following QR code using your iPhone camera or QR reader.



- 2) Click the following link: [Lancaster Lebanon IU13 Pfizer Clinics 5/20/21 & 5/22/21](#)
- 3) Type the following URL into any Web Browser: <https://www.signupgenius.com/go/10C0C45A4AE2AA2FAC07-lancaster>

Then:

- You will be prompted to Log into your SignUpGenius Account or to enter your information
- You will need to enter the patient's:
 - Full Name
 - Email Address
 - Phone Number
- After all of your information is entered, click the "Sign Up Now" button and you are all scheduled!
- You will receive an email confirmation after your signup is complete.

You will also need to complete the 3 attached Patient Forms, including the Walmart Vaccine Administration Record, Insurance Attestation, and Minor Consent Form. Please have all forms completed and bring them to the clinic. **Parents/Guardians must sign Section C of the Vaccine Administration Record and the Minor Consent Form for any students under 18 years old.**

Additional forms will be available if needed but vaccines will not be administered to minors without guardians present unless the Minor Consent Form is completed prior to the clinic. Additionally, please send your students with their current insurance information, if applicable.

We appreciate the opportunity to help protect your students from COVID-19 and look forward to seeing you!

